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FILE: 100-15DDA 85-0060/53
10 January 1986

MEMORANDUM FOR: Director of Central Intelligence

FROM: Richard J. Kerr
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 10 January 1986

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

a. The new IBM 3090 (Sierra) computer is now the primary processor for the CAMS2 production system. This configuration will assist CAMS in providing improved performance to the customer now and accommodate increasing resource demands through the late 1980's.

b. The CAMS production system availability for the month of December 1985 was 89%. The major cause of this poor system availability has been attributed to Intelligence Database Machine (IDM) hardware and software failures on both primary and backup systems during the period of 16-24 December 1985.

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d. SIS bonus payments and checks (approximately 270) will be prepared by the Office of Finance (OF) this week.

e. Representatives of OF, Office of Information Technology (OIT), and the Office of Security (OS) were briefed by the contractor, Price Waterhouse, on the development of the Financial Management System/Classified Reimbursement Applications (FMS/CRA). The FMS/CRA is a system designed to capture actual cost information associated with the State Department integree cover program. This will include obtaining, on a near-real-time basis, actual payroll data which should reduce considerably, if not eliminate, overpayments to employees integrated with the Department.

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f. The first significantly large automated listing of Department of the Navy SCI access records was received during the reporting period. After testing by OIT, the approximately 30,000 records will be entered by the Special Security Center into the Community-wide Computer Assisted Compartmentation Control System (4C) data base of compartmented access approvals.

g. After eleven weeks of delay, the General Services Administration (GSA) has finally received bonds from Robert Clay, Incorporated, the company selected by the Small Business Administration as the contractor for the construction of the Security Control Centers (Bid Package Number Four). Although a contract was negotiated on 18 October, the contractor was not able to secure the proper bonds until 6 January. GSA advised the New Building Project Office, Office of Logistics (NBPO/OL), that on 27 December Maryland State Representative Parren Mitchell once again intervened to get this company additional time to obtain bonds. The bonds were submitted on 6 January and that same day GSA issued a formal Notice to Proceed. A preconstruction meeting is scheduled for 13 January.

h. In conjunction with the Office of General Counsel (OGC), the Office of Medical Services (OMS) has developed an appropriate consent form and has introduced a urine screening program for the detection of illegal drugs. The screening of applicants began on 3 January 1986 and findings will be discussed and coordinated with OS.

i. Notification was received from the Agency Comptroller that the differential to reduce the family premium of the Government Employee Health Association's Association Benefit Plan (ABP) survived the FY 1986 budget process and is now available for use. This differential will increase the Government contribution to the ABP Family premium and, thereby, reduce the premium for employees from \$37.21 per bi-weekly pay period to approximately \$28.28 per bi-weekly pay period. The actual bi-weekly amounts to be charged are dependent upon the results of our ongoing actuarial review resulting from actual 1986 open season changes to the ABP. We should know all precise figures in several days and will advise employees of this information at that time.

j. There were 116 retirees on 3 January 1986, down significantly from the 146 retirees on the comparable date last year. From 1 October 1985 through 3 January 1986, 184 employees retired, compared to 196 retirees in the same period of 1984.

k. In a brief ceremony held in the Headquarters Auditorium on 3 January, the Director of Personnel (D/OP) applauded 83 retirees for their many valuable contributions to the Agency and their dedicated and loyal service over many years. He also noted that their careers represented a total of 2,805 years of service to the Agency.

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l. The Family and Employee Liaison Office's (FELO) expanded temporary housing assistance program for new employees has become one of the most sought after services FELO offers. During 1985, we succeeded in placing 405 new employees into temporary housing which was almost 25% of all new hires during the year. We are convinced this program provides a valuable incentive in the hiring and retention of employees coming into the area from other locations.

m. Beginning 2 January, a Foreign Contact Information Form is now being included in letters sent by the Office of Personnel (OP) notifying applicants of polygraph and medical appointments. A completed form on each foreign contact will be brought by the applicant to his or her polygraph appointment, alleviating the need for an often lengthy interview prior to the actual polygraph examination. OS believes the new form will eliminate the need for so many "bring-back" appointments, thus providing polygraph slots for other applicants.

n. A special statistical table was developed to support the review of the proposed secretarial pay schedule. The report examines the length of Agency employment at each grade level for all secretaries and clerk typists being considered for the new schedule. Analysis of the report reveals that 27.4% of these employees have been with the Agency for less than two years, with the majority currently at the GS-05 and GS-06 grade levels.

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o. The Deputy Director of Science and Technology (DDS&T) has agreed to submit to the Office of Information Services (OIS) its records on the history of the U-2 program up to the downing of the plane flown by Gary Powers. This covers the period from 1954 through 1960, approximately. Preliminary screening will be done by a representative from DS&T. OIS will have two of its reviewers do the declassification review. Further to the U-2 historical material, the representative from DS&T preparing to screen the material has written a draft of the history of the U-2 program and a member of the Staff of the Senate Select Committee on Intelligence has asked to read the draft. A representative from the Office of Legislative Liaison (OLL) is making necessary arrangements, including verifying the security clearance status of the staffer.

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Richard J. Kerr

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